

JAVELIN RETAIL LIMITED

37 Abbeygate Street
Bury St Edmunds
Suffolk
IP33 1LW

Branches 38 Market Hill
Subury
CO10 2EN

14 Brentgovel St
Bury St Edmunds
IP33 1EB

17 Green St
Cambridge
CB2 3JU

APPLICATION FOR EMPLOYMENT

(Private and Confidential when completed)

Position applied for:		Branch	
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1. Personal Details			
Surname:		Title: (Mr/Mrs/Miss/Ms etc.)	
Forenames:			
Preferred name:		Are you aged 64 ½ or over ?	
Home address:			
		Postcode:	
Telephone No.	(Daytime):	(Mobile):	
Email address:		Are you a reservist? Yes / No	
Nationality:		Place of Birth:	

2. Education			
Schools Attended	Date From	Date To	Course Studied and Grades Attained



College/University Address			

Other qualifications (e.g. Professional Qualifications) and Membership of Professional Bodies

3. Employment to Date				
Name & Address of Current Employer	Date From	Date To	Current Salary	Reason for Leaving
	Notice Period Required:			
	Position and Main Responsibilities:			
Project and Applications				
Name & Address of Previous Employer	Date From	Date To	Current Salary	Reason for Leaving
	Position and Main Responsibilities:			

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Do you hold a current UK Driving Licence?	Yes / No
Car Owner?	Yes / No

4. General	
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Have you ever been employed by this Company?	Yes / No
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If yes, please state when	
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Have you any relatives employed by this Company?	Yes / No
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If yes, please give details	
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Have you ever been convicted of a criminal offence?	Yes / No
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If yes, please give details of any convictions by a court of criminal jurisdiction and details of any penalty imposed (other than any convictions, which are regarded as spent under the Rehabilitation of Offenders Act 1974).

Court	Date	Offence	Penalty

The successful applicant must agree to a Standard/Enhanced* Disclosure under the Criminal Records Bureau procedures. Employment will be offered to the successful applicant subject to a satisfactory Disclosure report

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5. References			
1. Name		2. Name	
Position		Position	
Address		Address	
Email:		Email:	

6. Personal Attributes and Skills
Please list below any other training courses and skills.
Please describe the strengths and skills you could bring to this role.
Please give a brief outline of your greatest achievement to date, either work or personal and why you felt it was important.

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Please provide any additional information you wish to be considered with your application, including sports, hobbies and leisure activities.

7. Signature

I have answered each question to the best of my knowledge and ability. I understand that failure to disclose relevant information and/or misrepresentation is likely in itself to be regarded as evidence of unreliability and will be taken into account when assessing my suitability for the job. If any non-disclosure or misrepresentation is discovered after I have been offered employment I will be subject to disciplinary action.

Signature:

Date:

Completion of this application form signifies your permission for the Company to process the data in the form in accordance with Data Protection legislation.

If unsuccessful your application form will be held for no longer than is reasonably necessary.

Where did you learn of this post.....

**Please return completed forms to:
David Briant
37 Abbeygate St
Bury St Edmunds
Suffolk
IP33 1LW**

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